

|  |   |                                    |
|--|---|------------------------------------|
| <b>Policy Title</b><br>General Executive Constraint Policy   | <b>Original Adoption Date</b><br>6/21/95                        | <b>Policy Number</b><br>EL, III.A. |
| <b>Responsible College Division/Department</b><br>President’s Office   | <b>Responsible College Manager Title</b><br>Executive Assistant |                                    |
| <b>Policy Statement</b><br>The President is specifically classified as a "public official" under Subchapter III of Wisconsin Statutes Chapter 19 and, as such, is subject to the Wisconsin Code of Ethics for Public Officials and Employees. The President shall not cause or allow any practice, activity, decision or organizational circumstance which is illegal, imprudent, in violation of the Wisconsin Code of Ethics for Public Officials and Employees, or in violation of commonly accepted business and professional ethics.<br><br>Accordingly, the President may not:<br><br><div><div>1.</div><div>Make decisions except by a process where openness is maintained.</div></div> <div><div>2.</div><div>Permit conflict of interest in awarding purchases or other contracts or hiring of employees.</div></div> <div><div>3.</div><div>Manage the college without adequate administrative policies for matters involving finances, staff, students, facilities and college services.</div></div> <div><div>4.</div><div>Engage in conduct that may embarrass the college and/or adversely affect his/her job performance.</div></div> <div><div>5.</div><div>Make any purchase (a) without prudent protection against conflict of interest; (b) not in accordance with State Statutes or Wisconsin Technical College Code. Further, no purchase shall be made except on the basis of cost and quality.</div></div> <div><div>6.</div><div>Accept gifts or grants without Board approval which obligate the college to make future expenditures with funds other than those created by the gift or grant or which are not in the best interest of the college to accept.</div></div> <div><div>7.</div><div>Allow the day to day operations to impede the vision or prevent the achievement of the ends of the institution.</div></div> |   |                                    |
| <b>Historical Data, Cross References and Legal Review</b><br><b>Adopted:</b> 6/21/95<br><b>Revised:</b> 2/19/14, 4/16/14<br><b>Reviewed:</b> 8/21/24<br><b>Legal Counsel Review and Approval:</b> N/A<br><b>Board Policy:</b> III.A. General Executive Constraint  |   |                                    |