

Procedure Title	Effective Date	Policy Number
Course Enrollment for Minors	12/21/72	SS-090
Responsible College Division/Department	Responsible College Manager Title	
Student Success	Vice President of Student Success	
<b>Policy</b>		
Enrollment in adult continuing education courses (aid code 42, 47 & 60) is open to anyone. Course prerequisites may contain a minimum age requirement for student safety or licensure reasons. The ratio of employee to student shall exceed a 1:1 ratio.		
Students 16 to 18 years must satisfy the following criteria:		
1. Student pays full enrollment and material fees.		
2. The class meets outside the student's own school district's normal hours of attendance.		
3. Guardian or parental permission through approved documentation is required.		
4. Student meets course prerequisites.		
<b>Reason for Policy</b>		
The policy establishes enrollment criteria for minors.		
<b>Historical Data, Cross References and Legal Review</b>		
Created/Adopted: 12/21/72		
Review/Revised: 5/19/2022; 5/16/2023		
Legal Reference:		
Cross Reference:		
Legal Counsel Review and Approval:		
Board Policy: III.A. General Executive Constraint, III.B. People Treatment		