

Procedure Title	Original Adoption Date	Procedure Number
Admission of International Students Procedure	7/07/76	SS-039
Responsible College Division/Department	Responsible College Manager Title	
Student Success	Registrar	

Procedure
<p>The following procedures will be used to admit international students to Lakeshore College (Lakeshore) programs.</p> <p>Student will:</p> <p>Complete and submit the college application available on our website at gotoltc.edu.</p> <p>Students applying to a Lakeshore program with foreign (outside of the United States) transcripts (high school, baccalaureate, or higher) must submit official translated high school and/or college transcripts as required by an associate degree or technical diploma in order to document past course completion or for transfer of credit consideration. Documents in languages other than English being provided for high school completion verification or transfer of credit consideration must be accompanied by a certified English translation through an educational credentialing agency. Examples of agencies that offer credential evaluation include Education Credential Evaluators at http://www.ece.org, World Educational Services at http://www.wes.org, or International Education Research Foundation at http://www.ierf.org.</p> <p>Student will submit proof of English language proficiency for writing, reading, speaking, and listening skills by providing a copy of official TOEFL (Test of English as a Foreign Language) or by completing this exam at an official test center in the United States or home country. The minimum acceptable score on the TOEFL-IBT acceptable score is 65. TOEFL is not required for applicants whose native language is English.</p> <p>After receiving these documents, the student will complete the Lakeshore admissions requirements to determine eligibility for program admission.</p> <p>Provide to Lakeshore written proof of adequate financial resources for period of study to pay for tuition, room and board, transportation, and any other financial responsibilities that the student may encounter.</p> <p>Pay the \$100 annual international student processing fee.</p> <p>Request I-20 from Lakeshore.</p> <p>Submit all other enrollment requirements and forms as required by program to Lakeshore Student Services.</p> <p>Direct all correspondence to Student and Exchange Visitor Information System (SEVIS) Lakeshore's designated service officer or designee.</p>



Definitions
Reviewed 2/10/17; 09/09/2020, 9/9/2022, 8/29/23

See: [Admission of International Students Policy](#)