

**PROCEEDINGS OF THE LAKESHORE COLLEGE BOARD**  
**L261 Gus and Lorraine Conference Room**  
**1290 North Ave, Cleveland, WI 53015**  
**December 17, 2025**

**Board Present:** Wyatt, Nichter , Pohlman, Brauer, Quistorf, Esquinas, Trimberger, Rooney

**Staff Present:** Carlsen, Soodsma, Riesterer, Boman, Sauer, Levendoski, O'Connell, Bradly, Skabroud, Holst, Hemmingway, Kwarciany, Schad, Dennis, Meidl, Halverson, Stubbe, Scharenbroch, L. Schmidt, Dueser

**Board Absent:** Parrish

**Guests Present:** Zastrow, Lenell

**Call to Order**

The meeting of the Lakeshore College Board was called to order by Board Chair, Monica Nichter, at 3:00pm. It was reported this meeting had been publicized in accordance with the requirements of the Wisconsin Open Meeting Law.

**Public Input**

No public input was provided.

**Policy Governance**

**Board Linking: Progress Lakeshore**

The Board was introduced to Jamie Zastrow, Executive Director of Progress Lakeshore, who provided an update on the partnership with Lakeshore.

Item 3Eb was moved up on the agenda. Jake Lennel from Clifton Larson Allen presented the Comprehensive Annual Financial Report – Audit. IT WAS MOVED BY BRAUER AND SECONDED BY TRIMBERGER TO APPROVE THE COMPREHENSIVE ANNUAL FINANCIAL – AUDIT. Roll call vote: Brauer, aye; Pohlman, aye; Nichter, aye; Wyatt, aye; Quistorf, aye; Esquinas, aye; Trimberger, aye; Rooney, aye, Parrish, absent.

**Board Education: Employee Recognition Programs**

Marissa Holst provided information on the Employee Recognition Programs.

**Presidents Update**

President Carlsen provided an update on college operations and his activities.

**Board Policy Review: I.D. Chairperson's Role and III.D. Budgeting/Forecasting**

Board Policies I.E. Board Committee Principles, III.E. Financial Condition, and III.F. Asset Protection were reviewed and interpretations accepted.

**Monitoring Reports**

The College Financial Position monitoring report was accepted by the Board.

**Instruction**

Dr. Meredith Sauer presented information on the New Program Concept – Manufacturing and Industrial Principles Technical Diploma. IT WAS MOVED BY BRAUER AND SECONDED BY WYATT TO APPROVE THE NEW PROGRAM CONCEPT – MANUFACTURING AND INDUSTRIAL PRICIPLES TECHNICAL DIPLOMA. Roll call vote: Brauer, aye; Pohlman, aye; Nichter, aye; Wyatt, aye; Quistorf, aye; Esquinas, aye; Trimberger, aye; Rooney, aye, Parrish, absent.

**Consent Agenda**

IT WAS MOVED BY BRAUER AND SECONDED BY POHLMAN TO APPROVE THE CONSENT AGENDA. Roll call vote: Brauer, aye; Pohlman, aye; Nichter, aye; Wyatt, aye; Quistorf, aye; Esquinas, aye; Trimberger, aye; Rooney, aye, Parrish, absent.

**Adjourn**

IT WAS MOVED BY TRIMBERGER AND SECONDED BY WYATT TO ADJOURN. The meeting was adjourned at 4:12pm.

Respectfully submitted,  
Don Pohlman  
Board Secretary/Treasurer